

109A North Main Street, Bel Air, MD, 21014

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## **AFTER SCHOOL TAEKWONDO PROGRAM**



*Serving the Area Since 1987*

- Certified Instructors
- Daily Pick-Up from area schools
- Structured Program  
(including **Taekwondo classes**)
- Full Access to Computer Lab
- Fun and Safe Environment
- **Camps for school closings**

### **Discipline Focus Confidence**

Join our Taekwondo Family and start your child's school year right!

**443-243-4124**

Visit our website: [www.ustachang.com](http://www.ustachang.com)

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Dear Mom and Dad,

The U.S. TAEKWONDO ACADEMY (also known as USTA) is proud to introduce this opportunity wonderful for your family to join our Taekwondo family through our After School Taekwondo.

The moral education of children is being increasingly weakened by the violence and crime we hear and see on television, radio and the internet. Coupled with the busy lifestyles of working moms and dads, the children of our society need structure, respect, discipline as well as positive morals and principles to follow. In today's world there are more chances that children will learn immoral, unethical, and violent behaviors because of the lack of advice on moral values as well as unsupervised activities.



Improve Discipline



Increase Respect



Improve Grades



Build Self-Confidence

Our U.S. TAEKWONDO ACADEMY After School Taekwondo is designed to protect your kids from violence and temptation while having fun at the same time. From the moment they leave school until they are picked up by their parents they will learn moral principles, etiquette, structure, the importance of teamwork, and self confidence.

Taekwondo is integrated into this program to exercise their whole body and mind. The Korean martial art of Taekwondo emphasizes self-control, respect, and discipline. An instructional training in moral principles will enable kids to build on their self-control, make distinctions on right from wrong using their moral values, and practice proper conduct.

Along with Taekwondo training, we also teach something very important in children's lives, fun! By playing team games such as dodge ball and indoor soccer, children will make friends and have a good time being who they are.

The USTA After School is a program made for the children. Instead of having children stay home alone or waste time watching TV, the USTA After School Taekwondo not only helps with homework but integrates Taekwondo, exercise, and fun so the kids are not wasting time but enjoying life.

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## **Student Code of Conduct**

The following represent an outline of acceptable behavior while part of our program. This code of conduct is subject to change, and may be modified at the sole and exclusive discretion of the U.S. Taekwondo Academy (USTA). Reasonable notice shall be granted whenever possible however in some instances immediate policies may be enacted whereby no notice is practical. As a policy, we intend to deliver in writing to all parents and legal guardians, pertinent information regarding any change of the rules and regulations.

## **Rules and Regulations**

1. Students who upon entering the school shall put away all bags and coats and sit quietly and start on homework. (see Homework Policy)
2. No fighting.
3. No horseplay or other rowdy disruptive behavior is permitted.
4. No foul or other inferior language will be tolerated.
5. No toy weapons of any kind will be allowed.
6. Students are at all times to follow discretion and instruction of the program director, or martial arts instructor while under their guidance.
7. Students are to use the hangers in the dressing room area for bags and coats.
8. USTA is not responsible for any lost or stolen items.
9. Acts of dishonesty, deception, deceit or other improper behavior shall result in the student's termination from the program. This is a ZERO tolerance policy.
10. Students may not bring buddies along with them to "hang out" while in the program. Furthermore, students may not have friends call upon them while in the program. Your friend(s) will be instructed to go home.
11. Students may not leave the program early without written or verbal consent from the parents or legal guardians. Parents or legal guardians must provide written notice if someone other than the authorized parent is picking up the child from the program.
12. There will be ZERO tolerance regarding any drug or possession of any narcotic into the USTA After School Program Facilities. This will result in an automatic dismissal.
13. Students are not to leave the school premises during the After School Program. (In case of emergency or warranted circumstances, student will be accompanied by a counselor or staff member of the USTA)
14. When homework is completed, student is to remain quiet until martial arts class begins or may go play with their peers with permission from a counselor, instructor, or staff member.
15. The computer lab is accessible with permission and proper supervision from the USTA teaching staff.

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## **Homework Policy**

Our objective through our After School Taekwondo is to provide an environment whereby students can learn and develop through their own academic curriculum and our martial arts program. We will make every effort to monitor and check all homework, but we are limited to the extent as to what homework assignments were assigned as communicated by the student. If a student does not cooperate with our staff, then we cannot be held responsible for the lack of completion of homework. Our objective is to help the student complete his/her homework through our environment and support of our staff. We provide the conditions for which the child can achieve. We cannot be placed in a position of responsibility for lack of completion or not able to understand their homework assignments. This requires a different approach and is not within the scope of our program. We will notify you in the event that the student seems disinterested in homework, or is uncooperative in our program.

## **Holiday/Inclement Weather Policy**

### **Holiday Schedule**

The After School Taekwondo will be closed on all Federal Holidays, Thanksgiving, and Christmas.

### **Spring Schedule**

Due to the various schedules of Spring Break, our policy shall be that if your school is in session, we will follow a normal schedule. Please notify us if your particular school Spring Break follows a different schedule than other schools.

### **Inclement Weather Schedule**

The After School Taekwondo will be closed in the event that the public school systems are closed for the day. In case of early closing due to inclement weather, the after school Taekwondo will start early. We will pick the students up early and remain the same After School Taekwondo. If school is opening late, then there will be normal after school programming. If your particular is not opening with other school systems, please notify us immediately so we do not attempt to pick up children from closed schools. Feel free to contact the school, should you have any questions about what will happen during inclement weather.

Please notify us if we do not need to pick your child up for any reason.

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## Transportation Information

Students will be picked up and transported to the USTA at a specified time. Because of this, students should be ready to be picked up at their respective pick up stop at the time of the prescribed time. **Drivers cannot be held accountable for students who are not at their pick up point at their designated time.**

Our pick-up schedule has been carefully planned out to pick-up students in an efficient and timely sequential fashion. Drivers will use reasonable judgment in waiting, but we cannot guarantee a specific waiting period for your child/student.

All children that are being transported are to wear their seatbelts at ALL TIMES. If a student continuously violates this rule we will have to excuse the student from our program.

Students cannot bring excessive items into the transportation vehicle due to limited space.

## Martial Arts Information

As a part of the After School Program, students are required to take part in our award winning martial arts program.

Our program has a natural order of progression through belt promotions. New students will enter as a white belt and attain promotions through the instruction process.

It takes about 2 months for a student to be eligible for belt testing. Also, there is a testing fee for promotion test. All students are required to buy Taekwondo uniforms for the program.

Sparring gear is recommended when they reach green or high green belt.

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## **Payment Policy**

- Weekly Tuition fee is \$100. Registration fee is \$100. Uniform fee ranges between \$60-\$80 depending on size.
- Tuition is to be paid bi-weekly on the first day of the agreement day
- Pick-up is no later than 6:00pm. \$5 Tardiness fee shall be accrued and charged for every minute that is assessed for late pick-ups. PLEASE be on time.
- For all returned checks a \$35 Late Fee will be assessed.
- We only accept VISA, MASTERCARD, CHECKS, and CASH for payment for tuition.

## **Parents Responsibility Checklist**

- Notify your school or your child's participation in our program. Also make them aware of possible brief "holdover periods" for pick-up from the U.S. Taekwondo Academy. Furthermore, please let us know who the school contact person is for our reference.
- Notify us in the event that your child is sick from school that day or goes home early from school. This is very critical. We do not want to be waiting for children who are not at school. Please call us as early as possible. Failure to notify us will result in a \$35 charge on your account.
- Maintain a current payment schedule. Although we will take checks for payment, we recommend Automatic Payment Deductions either through checking or VISA/MASTERCARD. We need your help in maintaining timely payments.

# U.S. TAEKWONDO ACADEMY AFTER SCHOOL REGISTRATION FORM

## STUDENT INFORMATION

(Please Print legibly)

Name:		Parent/Guardian's Name:	
Street Address:			
City:	State:	Zip Code:	
Home Phone # (     )	Cell Phone: (     )	Email:	
School Attended:	Birth date: MM/DD/YY	Age:	Sex: <input type="checkbox"/> :M <input type="checkbox"/> : F

**THE FOLLOWING IS REQUIRED TO BE ATTACHED TO THIS FORM (Parent to check box indicating task is complete)**

- : Liability Waiver form on back signed
- : Copy of child's Immunization Form

## EMERGENCY CONTACT (other than Parent/Guardian or Adult Participant)

Name:	Phone:	Cell Phone:
Physician Name:	Phone:	
Health Insurance Company Name:	Policy Number:	
Health Insurance Company Address	Phone:	

## ADDITIONAL INFORMATION

Does the Participant take Medication? <input type="checkbox"/> : Yes <input type="checkbox"/> : No	If YES, name the medication, dosage, times given and doctor's name and contact number in the space provided below.
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## PARENT ACKNOWLEDGEMENT

I have read, understood, signed and attached to this form the Liability Waiver form. The above information is true to the best of my knowledge.

\_\_\_\_\_  
Parent (Print and Sign) or Guardian(Print Name and Relationship, then sign)

\_\_\_\_\_  
Date: (MM/DD/YY)

## PAYMENT INFORMATION:

\* Registration fee is \$100 per academic school year. You may make payment via Cash, Cashier's Check, Money Order or Credit Card (MC/VISA only). All Credit Card Transactions will incur a \$10 transaction fee.

Credit Card Number w/ Security Code:		Expiration Date:
Signature from Card Holder to Authorize Transaction:	Amount:	<b>All Fees are Non-Refundable</b>
<input type="checkbox"/> : Cash     Amount:	<input type="checkbox"/> : Money Oder/Cashier's Check	Amount:

**Please Turn to Back of THIS Page. Must SIGN Back in order to be Processed.**

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**WAIVER AND RELEASE OF LIABILITY, ASSUMPTION OR RISK AND PARENTAL CONSENT AND INDEMNITY AGREEMENT**

- In consideration of your acceptance of my participation or that of the minor child, I do hereby, for myself or the minor child, my heirs, executors and administrators waive, release, discharge, covenant not to sue, agree to indemnify and save and hold harmless any and all rights and claims for damages which I may have or may accrue to me against Chang's Martial Arts, Inc. d/b/a U.S. Taekwondo Academy and for this martial arts function, its organizing committee, and all members of this martial arts function, or their respective officers, committees, medical committee, staff, agents, representatives, successors, sponsors, advertisers, volunteers, owners and lesser of premises on which the martial arts function takes place, assignees and against any student for any and all damages which may be sustained by me or the minor child, in connection with me or entry in the above stated function, or which may arise out of traveling to, participating in, and returning from this martial arts function. I understand that all fees are nonrefundable.
- I understand the nature of U.S. Taekwondo Academy activities and believe that my experience and capabilities, or that of the minor child, to be qualified to participate in this martial arts function. I understand that U.S. Taekwondo Academy activities involve risks and dangers of serious bodily injury, including permanent disability, paralysis, and death. These risks and dangers may be caused by myself or the minor child's own actions, or inactions, and/or the actions or inactions of others participating in the martial arts function.
- I waive all rights and privileges of any pictures, videos and/or material regarding my child or me that is published or utilized as media for publication via website, paperwork, posters, flyers, etc by Chang's Martial Arts Inc. d/b/a US Taekwondo Academy. I waive all claims against Chang's Martial Arts Inc. d/b/a US Taekwondo Academy.
- I have read this agreement, fully understand it's terms, understand that I or the minor child have given up substantial rights by signing it and have signed it freely and without any inducement or assurance of any nature and intend it to be a complete and unconditional release of all liability to the greatest extent allowed by the law and agree that if any portion of this agreement is held to be invalid that the balance, notwithstanding, shall continue in full force and effect.

\_\_\_\_\_  
Parent/Guardian's Printed Name

\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness Printed Name

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Date